

Mount Roger's Primary School

P&C AGM

Monday 7th March

Attendees- Sue Harding, Peter Hesp, Mikeala Pyne, Amarylise Bessey, Katrina Cornish, Stacey Parker, Heather Wilford, Emma Fisher, Anna Poskitt, Sally Mansfield, Sarah Shipilow & Celine Payet.

Apologies- Penny Dakin

Noted the minutes are not with us, will be at the next meeting April.

President Report

Successful fundraising year, 3 disco's, aerobics, fete, mothers and father day stall's. It is great that our canteen is still up and running. We have made a number of donations to the school for items; PE shirts, banners, maintenance equipment, Science equipment, canteen equipment, we received a grant to enabled canteen to buy a new stove.

Report moved by Peter Hesp, seconded by Pauline McCalman, carried. Thank you to Peter for taking on the job for the year, he has done an excellent job.

Secretary's Report

Minutes continued to be displayed: notice board in main school office, Skoolbag and emailed to email group. I have been communicating with pre-schools to request sub-committee minutes and new members. P&C newsletter to be started monthly.

Report moved by Emma Fisher seconded by Stacey Parker, carried.

Treasurer's report

Commitment to notebooks- started July 2011, further 2 invoices received 2015. Still have only paid \$5500 of the \$9000 we owe. It's been a long period of time with no invoices received.

Sub-committee- canteen loss of \$5600 due to long service leave, termination payout, \$200 overpaid in pay as you go and super expenses. Without these would have broken even, \$25000 in bank account.

Pre-schools had good years- Spence \$700, Melba \$1000, Flynn \$2000 in banks.

Thanks to all the sub-committee members for work last year. Anna in touch with all sub-committee's for books this year.

Anna Poskitt moved to accept the treasurer's report as an unaudited report seconded by Sally Mansfield, carried.

The treasurer of the P&C to be nominated as a signatory for all of the sub-committee's to ensure access to all accounts. The intention is to ensure that the treasurer has access to all accounts to be a failsafe in handover when people move. Anna Poskitt moved motion, seconded by Heather Wilford, carried.

P&C Committee Election

All positions declared open.

Peter Hesp nominated as president by Mikeala Pyne, seconded by Amarylise Bessey voted.

Mikeayla Pyne self-nominated for vice president seconded by Peter Hesp.

Emma Fisher nominated for secretary by Amarylise bessey seconded by Sally Mansfield.

Celine Payet nominated for assistant secretary by herself seconded by Mikeala Pyne.

Anna Poskitt nominated for treasurer by Sally Mansfield seconded by Mikeala Pyne.

Mikeayla Pyne nominated for Assistant treasurer by Emma Fisher seconded by Peter Hesp.

Canteen sub-committee

Kathryn Semrad- convenor

Katrina Connellan

Sally Mansfield

Treasurer for canteen vacant position (money machine in office to help with counting)

Melba pre-school sub-committee

Liz McAuliffe (President)

Jenean Whitman (Treasurer)

Allie Robertson (secretary)

Spence pre-school sub-committee

Bec Osbourne (president)

Paul Sureda (Treasurer)

Lucy Kimpton

Flynn Pre-school sub-committee

Alix Dornbusch (President)

Adam Douglas (treasurer)

Aerobics sub-committee

Joanne Hillerman

Mikeayla Pyne

Steph Hinds

(noted each month for numbers, classes running and money)

Auditor: Scott Hammond nominated for the 2015 auditor by Anna Poskitt, seconded by Stacey Parker, carried.

Voluntary Contributions for 2015 for now will remain at \$100. Keep on parity with schools in the area, we look forward to advice from the board closer to the end of year.

Second hand uniform shop- Penny Burrell, to continue

Working group for outdoor learning

Peter Hesp

Jenny McNaught

Katrina Cornish

Lyndon Gray

AGM closed

8.35pm

P&C Meeting

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Apologies- Penny Dakin

Welcome- president Peter Hesp welcomed members and declared meeting open.

Confirmation of previous meetings minutes from Monday 8th February.

Business arising from last meetings minutes

Correspondence

Principal's report

- Director general visited today- a success
- Walker learning approach continued, successful.
- schoolers settled in really well, Sue visiting groups
- Students asked to fundraising for farmers, \$1000 to cover petrol for one trip- look out for it
- camp was fantastic, canoeing, rock climbing, archery, flying fox and swimming
- launched the active schools program- kids got a goodie bag, trying to alleviate problems
- year 3 excursion to botanic gardens- indigenous study
- kids matter- bully no way day, Friday next week as a whole school event
- celebrate harmony day Monday 21st- wear something orange soon
- year 5/6 will co-host ANZAC ceremony at melba Copeland
- Road markings complete- parking and drop off area, still being monitored
- Directorate visited today for off-street parking pre-school side
- Meeting to happen around capacity- we are full
- Community involvement- thanks to all who helped
- End of year- 2 week swimming program not 1, mandatory for year 2
- Thanks to Stacey for Bunnings BBQ coordination
- Canteen- staff very happy, survey to go out for the kids
- DISCO?
- Parent rep for each class- will it help coordinate as fete get closer..? Peter to follow up.

Canteen report

- Main goal to green up the menu
- Increase of number of items made from scratch reducing processed
- Focus on daily specials, fast food only Mon/Wed/Fri
- Reducing number of items to improve flow for staff
- Over the counter sales increasing as well as flexi schools

- Working hard to engage with children- what they want, what they like and getting involved (canteen leaders)
- Canteen has a new name- **The Healthy Hut**, logo to come, community volunteers to help paint and freshen outside
- Food safety procedures established, volunteer food safety briefing document developed, recipe's for regular menu items include costing and nutrition information
- Swimming carnival big success
- Canteen running as a profit- \$499, last year running at \$2000 behind. Takings up by \$1300 for the period, supplies down \$1200 compared to same time last year.
- Encourage feedback- canteen@mtrogerspandc.org.au
- Wish list- would like own face book page, more volunteers, offers of decorating supplies and assistance, large freezer containers, a new fridge \$2500 (food safety issue due to perishing shelves)
- Cross country/athletics carnival special lunches
- Mother's Day red food breakfast
- Canteen proposes to run election BBQ to fundraise for new fridge
- Peter Hesp moved motion of up to \$2500 of canteen funds to be released for new fridge purchase, seconded Emma Fisher, and carried.

Canteen manager vacancy- shall we extend Amarylise or readvertise? Will need to advertise ASAP- tomorrow.

Motion moved by Heather Wilford to advertise for canteen manager position with access to funds up to \$500 for advertising, seconded by Pauline McCalman, carried.

Peter to advertise on P&C council, FB, career one/seek, gumtree.

Need to advertise links between fundraising and where money is spent. To advertise holding onto fete money for outdoor area. P&C flyer/newsletter to go out skoolbag/flyer? Emma & Peter to do.

Treasurer's report

Bunnings BBQ- made over \$1300

Aerobics \$642 since beginning of year

Anna Poskitt moved up to \$150 for fruit and yoghurt for active schools events, seconded by Mikaela Pyne, carried.

Anna Poskitt moved that signatories be noted for pre-schools accounts:

Melba-Liz McAullife (president), Jenean Whitman (treasurer) & Alison Horscroft (secretary)

Flynn- Alix Dornbusch (president) and Adam Douglas (treasurer)

Spence- Bec Osbourne (President), Paul Sureda (treasurer) and Lucy Kimpton (secretary)

Anna Poskitt moved the report be accepted, seconded by Peter Hesp, motion carried.

Motion moved for up to \$500 for the purchase of school hats, seconded by Anna Poskitt, carried.

General Business

- DISCO- Friday 20th May- DJ Cliff booked, Mikaela to do note
- Sunday 8th May- Mother's Day stall for Friday 6th May (notes to go before end of term and then reminders when we get back)
- Fete- Katrina happy to pass on details and files for planning
- Advertise now for fete coordinator- a need for individual coordinator- 11th Sept, 12-4
- Family picnic and games afternoon?

Meeting closed 10pm